



**NOTICE OF PUBLIC MEETING  
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**Monday, March 10, 2025, at 4:30 p.m.**

**Southeastern Community College,  
1500 West Agency Road, West Burlington, Iowa  
Board Room**

**Via Zoom @<https://scciowa.zoom.us/j/93170900483>**

**Meeting ID: 931 7090 0483**

**Tentative Agenda**

**1.0 Routine Items**

- 1.1 Call to Order, Roll Call, and Pledge of Allegiance
- 1.2 Adoption of Formal Agenda
- 1.3 Communications (Limited to Five (5) Minutes per Individual)
  - 1.3.1 Audience
  - 1.3.2 Administration
  - 1.3.3 Board
- 1.4 Community Colleges for Iowa

**2.0 Action Items**

**2.1 Approval of Consent Agenda**

(NOTE: All matters listed on the attached Consent Agenda are considered to be Routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.)

**2.2 Adopt Budget and Certify Community College Taxes**

- 2.2.1 Public Hearing
- 2.2.2 Final Consideration of Budget Estimate for the Fiscal Year July 1, 2025 – June 30, 2026 and Certification of Community College Taxes

**3.0 Accountability**

- 3.1 President's Report
- 3.2 Monthly Financial Report
- 3.3 Facilities Update

**4.0 Future Meetings**

Community Colleges for Iowa meetings:

- Thursday, April 25-26, 2025 – IAACT Board Meeting and Retreat
- Wednesday -Thursday, July 9-10, 2025 Summer Trustee Conference – Iowa Central

SCC Board of Trustees meetings:

- Monday, April 14, 2025 at 4:30 pm at West Burlington Campus
- Tuesday, May 13, 2025 at 4:30 pm at West Burlington Campus (TBD-Board may wish to change date to Monday, May 19, 2025 due to graduation week activities)
- Monday, June 9, 2025 at 4:30 pm at West Burlington Campus

**5.0 Adjournment**

This notice is given pursuant to Chapter 21, Code of Iowa.

*Darcy Burdette*

Darcy Burdette, Board Secretary

# CONSENT AGENDA

for  
March 10, 2025

1. Approval of Minutes
  - February 17, 2025, Regular Board Meeting Minutes
2. Presentation of Bills of Account
3. Resignations, Terminations and Mutually Agreed to Contract Adjustments

4. Name	Title	Date of Hire	Last day of Employment	Reason
Toby Evans	Custodian I – Housekeeper – Level 6 - Keokuk	02/19/2025	02/25/2025	Personal
John Fletcher	Instructor - Economics	08/14/2024	08/12/2025	Personal
Jamie Williams	Administrative Assistant – Corrections – Level 7 – MPCF & ISP	06/01/2022	03/24/2025	Accepted open Administrative Assistant – Testing Center & Student Affairs Level 6 – Keokuk position .

## 4. Employment Contracts

Name	Title	Contract Period	Salary
Toby Evans (Replacement)	Custodian I – Housekeeper – Level 6 - Keokuk	February 19, 2025 – June 30, 2025	\$11,355.20 (\$31,528.80 annual)
Alixandra Godwin (Replacement)	Administrative Assistant - Athletics	February 25, 2025 – June 30, 2025	\$10,800.00 (\$ 31,320.00 annual)
Henrique Gontijo Vieira (Replacement)	Assistant Men’s and Women’s Soccer Coach/Resident Advisor – 0.80 FTE	March 3, 2025 – June 30, 2025	\$5,931.03 (\$ 18,000.00 annual)
Lorenzo Plata (Replacement)	TRIO SSS Project Advisor - WB	March 10, 2025 – June 30, 2025	\$13,620.41 (\$ 43,888.00 annual)
Elisa Thurman (Replacement)	Administrative Assistant – Financial Aid – Level 8	March 24, 2025 – June 30, 2025	\$ 8,889.20 (\$32,677.20 annual)
Jamie Williams (Replacement)	Administrative Assistant – Testing Center Proctor & Student Affairs – Level 6 - Keokuk	March 24, 2025 – June 30, 2025	\$ 9,275.44 (\$ 34,097.04 annual)
Gary Woods (New)	Head Men’s & Women’s Wrestling Coach	March 10, 2025 – June 30, 2025	\$ 15,206.90 (\$ 49,000.00 annual)